

Air Conditioner Installation Agreement

Date	PR#	Property Name	Unit #
Resident Name(s)			
Resident Name(s)			

Air Conditioner Installation Requirements:

- Air conditioners are owned and maintained by the Resident. Owner/Agent will not be held liable for any malfunction of or damage to the air conditioning unit. Any damage caused by improper installation of the unit, misuse or malfunction of the unit will be paid by the Resident.
- Air conditioner is allowed **ONLY** in the dining room; living room; kitchen; or bedroom window. Window air conditioners are not to be placed in a doorway or on the floor.
- The open window area above or to the side of the air conditioner unit is to be filled in with clear plexi-glass or white painted plywood. This area is not to be covered by blankets, plastic, cardboard, plywood or any similarly unattractive or insecure material.
- Air conditioners are to be installed without making any holes in the exterior or interior walls.
- Support brackets or “props” that extend to the ground, are not allowed. “Home-made” support brackets are not allowed. A proper installation kit can be purchased at local hardware supply stores. This support bracket can be installed without attaching to the building.
- Air conditioners need to be removed during periods of cooler weather and/or if they are not being used.
- Only air conditioners that use 110 volts are allowed.
- If inadequate electrical service exists (i.e.-not enough power), this agreement will be immediately revoked.
- No extension cords are to be used. The air conditioner must plug directly into a wall outlet.
- Management reserves the right to revoke this agreement at any time if these requirements are not met.

I acknowledge that I have received a copy of these guidelines and that I will follow them.

Resident Signature

Date

Resident Signature

Date

Management gives permission for the proper installation of an air conditioner in the window specified above.

Owner/Agent

Date